

# FIELD TRAINING PROGRAM

EVERETT POLICE DEPARTMENT <b>ADMINISTRATIVE ORDER</b> <b>21-001</b>	ISSUE DATE: 9 December 2021
	EFFECTIVE DATE: 9 December 2021
REFERENCES:	REVISION DATE:

## I. GENERAL CONSIDERATIONS AND GUIDELINES

The following information will apply to probationary officers during the Field Training Program, Officers training and certified as Field Training Officers and shift OIC's or Patrol Supervisors..

## II. PROCEDURE

### A. Probationary Officers

1. Probationary Officers will complete a Field Training program of no less than 8 weeks in length. The program can be extended at the direction of the Chief of Police or his designee.
2. While in the Field Training program probationary officers will not work details nor shift overtime.
3. They may be forced to work non-shift overtime (prisoner watch, special events...). At the discretion of the Chief of Police or his designee, they may be allowed to work compensatory time or overtime for special events.

### B. Field Training Officers

1. IAW the current CBA – active FTO's who have received certification as a FTO from the MPTC will receive an annual stipend.

2. While functioning as an FTO the officer will receive compensation for each the day the probationary officer is assigned to them IAW the CBA.

**C. Patrol Supervisors**

1. The Shift Patrol Supervisor will help ensure the integrity and success of the FTO program by:
  - a) Reviewing the progress of the probationary officer.
  - b) Review the daily reports completed by the FTO and complete a supervisor sheet which will be submitted to the training officer.
  - c) Conduct ride-alongs with the probationary officer. At a minimum once during week 2, once during week 4, once during week 6 and once during week 8. These will be annotated on the supervisor sheet.
2. The Patrol Supervisor will receive compensation for each day the supervisor is working and a probationary officer is assigned to the shift IAW the CBA.